



# Pecos Independent School District

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## School Board

Grady Barrens, President  
Harold J. Garcia, Vice President  
Claudette Roybal, Secretary  
Edna Herrera, Member  
James Tanuz, Member

## Administration

Debra Sena-Holton,  
Superintendent

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**BOARD MEETING REVISED AGENDA  
PECOS BOARD OF EDUCATION  
REGULAR MEETING  
OCTOBER 15, 2024  
PECOS SCHOOLS BOARD ROOM  
PECOS, NM  
6:00 PM**

### PLEDGE OF ALLEGIANCE

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. GOLDEN PANTHER RECOGNITION
5. EAST PECOS PROPERTY
6. 2025 GRADUATION
7. UNIT/DIRECTOR REPORTS
8. PUBLIC COMMENTS
9. BUSINESS REPORT
  - A. Financial Status
10. CONSENT AGENDA
  - B. Check Register for Month of September 2024
  - C. Cash Transfer(s), BAR's (if any) and Journal Entries
  - D. Minutes of Regular Board Meeting-August 20, 2024
11. SUPERINTENDENT'S REPORT
12. POLICY
13. ACTION ITEM(S)
  - E. Annual Leave Resolution
14. OTHER

## **15. ADVANCE PLANNING**

- Work Session-November 5, 2024, 5:30 pm, Pecos Schools Board Room
- Regular Board Meeting-November 19, 2024, 6:00 pm, Pecos Schools Board Room
- NMSBA 2024 Annual Convention-December 12-14, 2024, Embassy Suites Hotel, Albuquerque, NM

## **ADJOURNMENT**

INDEX  
 MINUTES  
 REGULAR MEETING  
 PECOS BOARD OF EDUCATION  
 PECOS INDEPENDENT SCHOOL DISTRICT  
 PECOS SCHOOLS BOARD ROOM  
 PECOS, NEW MEXICO  
 OCTOBER 15, 2024  
 6:00 P.M.

CALL TO ORDER -----	1
ROLL CALL -----	1
APPROVAL OF AGENDA -----	1
GOLDEN PANTHER RECOGNITION -----	2
EAST PECOS PROPERTY -----	2
2025 GRADUATION -----	2
UNIT/DIRECTOR REPORTS -----	3-4
PUBLIC COMMENTS -----	4
BUSINESS REPORT -----	4
CONSENT AGENDA -----	5
➤ Check Register for Month of September 2024	
➤ Cash Transfer(s), BAR's (if any) and Journal Entries	
➤ Minutes of Regular Board Meeting-August 20, 2024	
SUPERINTENDENT'S REPORT -----	5
POLICY -----	5
ACTION ITEM(S) -----	6
➤ Annual Leave Resolution	
OTHER -----	6
ADVANCE PLANNING -----	6
ADJOURNMENT -----	6

## **MINUTES**

**Regular Meeting  
Pecos Board of Education  
Pecos Independent School District  
Pecos, New Mexico  
Pecos Schools Board Room  
Pecos, NM  
October 15, 2024  
6:00 P.M.**

### **CALL TO ORDER**

The President, Mr. Grady Barrens called the meeting to order @ 6:03 p.m.

### **PLEDGE OF ALLEGIANCE**

### **MEMBERS PRESENT**

Mr. Grady Barrens, Board President  
Ms. Claudette Roybal, Board Secretary  
Mr. James Tanuz, Board Member  
Ms. Debra Sena-Holton, Superintendent

### **MEMBERS ABSENT**

Mr. Harold J. Garcia, Board Vice President  
Ms. Edna Herrera, Board Member

### **OTHERS PRESENT**

Gilbert S. Morales	Mary Ann Daves	Cathy Gallegos	Patsy Lopez-Sena
Leslie Sena	Noah Serrano	Sarah Rivera Benavidez	
Elijah Benavidez	Deven Gabaldon	Arlanni Gabaldon	Armandre Gabaldon
Armando Gabaldon	Bryan Runyan	Susan Benavidez	Edwin Benavidez
Danielle Seaboy	Melissa T. Valencia-Flores		

### **APPROVAL OF AGENDA**

Based on Superintendent Sena-Holton's recommendation, Secretary Roybal motioned to approve the agenda as presented, seconded by Member Tanuz. Motion carried unanimously, 3-0.

## **GOLDEN PANTHER RECOGNITION**

Principals announced October award recipients, identified the characteristics that deemed the individual deserving of the award and presented those in attendance with a recognition certificate. The Golden Panthers recognized were Deven Gabaldon-Staff Member, Elijah Benavidez-7<sup>th</sup> grader, Noah Serrano-Junior and Serenity Armijo-4<sup>th</sup> grader.

## **EAST PECOS PROPERTY**

Superintendent Sena-Holton noted the Public Notice had been shared in regard to the East Pecos property and posted to the district's website. She pointed out when the restoration will begin and the anticipated duration. She discussed the notification to neighbors surrounding the property, explaining the process. Superintendent Sena-Holton conveyed the Public Notice is outlining the steps how asbestos and lead paint were detected in the property structures and stated comments/questions may be submitted to the New Mexico Environment Department Team Leader, Savannah Richards. She briefed on the time allotted, commencing with the remodel if seen fit to and made aware an engineer has been contracted to conduct the structural analysis of the property, to determine the integrity of the building. She made mention of the date selected to hand out the Public Notice to surrounding neighbors.

Member Tanuz made the point that he is pleased to be moving forward with the initiative.

President Barrens remarked on giving thought to desires for the property.

## **2025 GRADUATION**

Superintendent Sena-Holton announced graduation is scheduled for Friday, May 23, 2024 at 6:00 pm. She acknowledged it's the first graduation with the district for secondary administrators in their present position and stated she would work with them. She pointed out there are students pursuing early graduation and conveyed a final number remains to be determined. Superintendent Sena-Holton spoke about class selections. She mentioned a graduation status will be given at the next scheduled Board Meeting. She informed the secondary counselor is unable to attend the graduation commencement. Superintendent Sena-Holton inquired on any specific requests.

President Barrens proposed review of the script by the new principal and encouraged providing input or recommending modifications/changes, things of that sort to the Board for consideration.

## **UNIT/DIRECTOR REPORTS**

### **Elementary**

Ms. Gallegos reported things are turning out well and pointed out a working intercom for the time being. She touched upon the CES Math field of concern, with regard to Professional Development and reported the continuous collaboration with CES, targeting fluency for math. She acknowledged the comfort level with the curriculum, identified a gap in the area of math that is delaying students from advancing to a higher order form of math and briefed on the targeted intervention. Ms. Gallegos presented a concern with the 2:00 pm early dismissal for Staff Professional Development, expressed the time designated was not adequate time for accomplishment, proposed amending the arrangement and seeking alternatives for the following academic year/future planning. Superintendent Sena-Holton conveyed the ideas proposed would impact the elementary school calendar/year and informed Profession Development is a state statute and pointed out elementary PD requirements are much more rigorous than secondary. President Barrens stated he was open to propositions. Ms. Gallegos mentioned Reading Buddies was really fun, presented an overview of the initiative and briefed on plans for the next reading session. She announced the opening of the book fair.

### **Support Services/Student Nutrition**

Ms. Daves defined Culinary Students as several dual credit students who provide support in the kitchen, informed those who have received their ServSafe and Food Handler's Certification are now preparing and helping out more. She pointed out students report for the one class period, stated they have been amazing and commended their efforts. She further noted the completion of the Food Safety in Schools Certification, an eight hour session she facilitated. Ms. Daves noted the high school counselor has been amazing. She provided the number of culinary students. She gave an update on the serving of meals at the secondary level and touched on the contributing factors for the fluctuation in numbers.

Ms. Daves reported Child Find was pleasant, gave a briefing on the screening arrangement and indicated the kids performed well. She made aware of the number of students that need to be evaluated, to be brought to completion with the screening of all students. She reported the gifted screenings has not yet begun for the year. Ms. Daves informed NMPED will provide the Wellness Policy Training.

### **Secondary**

Mr. Morales identified the community college expanding dual-credit offerings. President Barrens encouraged to tread lightly with the intention of community veterans providing students with positive and motivating speeches that lead to patriotism, noting for deterrence purposes of any type of political influence and skepticism of one's personal belief/opinion and communicated that he did not want to alienate any students. Mr. Morales presented an example of how community veterans

and active servicemen were utilized in a recent Spanish Culture activity, in collaboration with College and Career Military Readiness and specified the focus of the project.

Mr. Morales noted in regard to restorative practices, the district is inexperienced and discussed his implementation plan, with the intent of building a positive school culture and leadership capacity among staff. Secretary Roybal encouraged the implementation and expressed interest in hearing how it progresses. President Barrens also expressed interest in having a better knowledge of restorative practices and receiving updates. Mr. Morales noted some standards of instructional practices teachers have increased, to better support students in mastering rigorous content. President Barrens urged continued positive interaction with parents/guardians regarding their students.

## **PUBLIC COMMENTS**

None

## **BUSINESS REPORT**

### **FINANCIAL STATUS**

Mr. Bryan Runyan, K 12 Accounting Co-CEO presented an update on the financial status; business office engulfed with the audit-month of September, completion of the first quarter, processing cash reports, we had our 40 Day snapshot and pointed out various deadlines. He announced the audit has been the main focus and is due November 15<sup>th</sup>. He reported the district is on track, are within the budget and continue to improve. Debra Sena-Holton provided a status completion update on the deadlines mentioned and alluded to being bombarded with open enrollment. Mr. Runyan noted the intent to have the Business Manager assigned to the district to present in person, informing he has other Board Meetings that lineup at the same time. He conveyed the assigned Business Manager is efficient, a good BM, works on a couple of other school districts and is very proactive. President Barrens commented on the benefits of having Mr. Runyan present.

Mr. Runyan mentioned there are no Budget Adjustment Request(s)-BAR's. He indicated his last reporting was in greater detail and invited any questions regarding the check listing. He summarized the Purchase Order Report, referenced the Cash Balances and briefed on the various reports included in the Financial Report provided. He stated, in his view things are definitely improving and acknowledged the continuous efforts on getting better and better.

## **CONSENT AGENDA**

Check Register for Month of September 2024  
Cash Transfer(s), BAR's (if any) and Journal Entries  
Minutes of Regular Board Meeting-August 20, 2024

Based on Superintendent Sena-Holton's recommendation, President Barrens moved to approve the Check Register for the Month of September 2024 and Minutes of Regular Board Meeting-August 20, 2024, seconded by Member Tanuz. Motion carried unanimously, 3-0.

## **SUPERINTENDENT'S REPORT**

Superintendent Sena-Holton presented an update on the electric bus and green activity bus. She reported a bus broke down returning from Cimarron. She announced bus inspections went well, noting minor findings. Superintendent Sena-Holton notified the STOPit Program has been implemented and pointed out there were three reporting's of the same issue regarding cyberbullying. She briefed on the roofing insurance claim, announced completion of the second phase, conveyed the repairs to the high school gym has not been completed, briefed on quotes/pricing options and emphasized on the need to address. She informed about the RAVE panic button/app, presented a demonstration, conveyed we are currently in the implementation stage, stated site training will be provided and briefed on a dispatch issue. Superintendent Sena-Holton announced a long-term substitute teacher for the middle school Spanish teacher position will begin on Monday, who speaks Spanish and touched on the challenges in filling the position. She informed there are no leads in the vacant science position. She reported on an issue that culminated from the uploading of the new software for the new PED platform for Next Step plans. She mentioned the preparation of computers for assessments and spoke on the monitoring of GoGuardian, an internet filtering and monitoring application. President Barrens questioned the application of the cellphone policy to students who opt out use of a district Chromebook and desire to use their personal cellphone. Superintendent Sena-Holton noted further discussion of the Cellphone policy will occur during the Work Session. She touched upon the FEED NM initiative and reported the number of students throughout the district that need the additional support over the weekend.

## **POLICY**

None



**ACTION ITEM(S)**

APPROVAL/DISAPPROVAL ANNUAL LEAVE RESOLUTION

Based on Superintendent Sena-Holton's recommendation, Secretary Roybal moved to approve the amended Annual Leave Resolution, to include the date of approval, seconded by President Barrens. Motion carried unanimously, 3-0.

**OTHER**

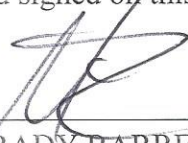
Superintendent Sena-Holton notified of the Boards desire to have a student representative on the district's Board of Education.

**ADVANCE PLANNING**

- Work Session-November 5, 2024, 5:30 pm, Pecos Schools Board Room
- Regular Board Meeting-November 19, 2024, 6:00 pm, Pecos Schools Board Room
- NMSBA 2024 Annual Convention-December 12-14, 2024, Embassy Suites Hotel, Albuquerque, NM

**ADJOURNMENT**

At 7:47 p.m., Secretary Roybal moved to adjourn the meeting, seconded by Member Tanuz. Motion carried unanimously, 3-0. Minutes approved and signed on this 17<sup>th</sup> day of December 2024.

  
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GRADY BARRENS, PRESIDENT

ATTEST:   
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CLAUDETTE ROYBAL, SECRETARY