



Pecos Independent School District

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School Board

Grady Barrens, President
Harold J. Garcia, Vice President
Claudette Roybal, Secretary
Edna Herrera, Member
James Tanuz, Member

Administration

Debra Sena-Holton,
Superintendent

**BOARD MEETING AGENDA
PECOS BOARD OF EDUCATION
REGULAR MEETING
MAY 28, 2024
PECOS SCHOOLS BOARD ROOM
PECOS, NM
6:00 PM**

PLEDGE OF ALLEGIANCE

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. APPROVAL OF AGENDA**
- 4. PUBLIC COMMENTS**
- 5. GOLDEN PANTHER RECOGNITION**
- 6. STATE REPRESENTATIVES INTRODUCTIONS**
- 7. PRESENTATION OF EXCELLENCE IN STUDENTS ACHIEVEMENT AWARD**
- 8. FY 25 BUDGET PRESENTATION**
- 9. UNIT/DIRECTOR REPORTS**
- 10. BUSINESS REPORT**
 - A.** Financial Status
- 11. CONSENT AGENDA**
 - B.** Check Register for Month of April 2024
 - C.** Cash Transfer(s), BAR's (if any) and Journal Entries
 - D.** Minutes of Regular Board Meeting-February 20, 2024
 - E.** Minutes of Work Session-March 5, 2024
- 12. SUPERINTENDENT'S REPORT**
- 13. POLICY**
 - 1st Reading-Pecos ISD Wellness Policy
 - 1st Reading-NMSBA Policy Services Advisory
 - No. 238 - BBA – Board Powers and Responsibilities
 - No. 239 - BE – School Board Meetings
 - No. 240 - BEC-E – Executive Session/Open Meetings
 - No. 241 - BEDA – Notification of Board Meetings

- No. 242 - BEDBA – Agenda Preparation and Dissemination
- No. 243 - BEDG – Minutes
- No. 244 - BEDH –Public Participation at Board Meetings
- No. 245 - CB –Superintendent

14. ACTION ITEM(S)

- F.** Approval/Disapproval of Gifted Plan
- G.** Approval/Disapproval of Title I, II & III Applications
- H.** Approval/Disapproval of FY 25 Budget
- I.** Approval/Disapproval of FY 25 Salary Schedules
- J.** Approval/Disapproval of 2024-2025 School Calendar
- K.** Approval/Disapproval of District Insurance Contribution Rates
- L.** Approval/Disapproval of Bank User Resolution
- M.** Approval/Disapproval of Board Policies and Administrative Procedures Governing Special Education and Revisions

15. OTHER

16. ADVANCE PLANNING

- NMSBA 2024 Law Conference-May 30-June 1, 2024, Embassy Suites Hotel, Albuquerque, NM
- Work Session-June 6, 2024, 5:30 pm, Pecos Schools Board Room
- Regular Board Meeting-June 20, 2024, 6:00 pm, Pecos Schools Board Room
- NMSBA 2024 Leadership Retreat-July 11-13, 2024, The Lodge, Cloudcroft, NM

ADJOURNMENT

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 PECOS INDEPENDENT SCHOOL DISTRICT
 PECOS SCHOOLS BOARD ROOM
 PECOS, NEW MEXICO
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 6:00 P.M.

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MINUTES

**Regular Meeting
Pecos Board of Education
Pecos Independent School District
Pecos, New Mexico
Pecos Schools Board Room
Pecos, NM
May 28, 2024
6:00 P.M.**

CALL TO ORDER

The President, Mr. Grady Barrens called the meeting to order @ 6:00 p.m.

PLEDGE OF ALLEGIANCE

MEMBERS PRESENT

Mr. Grady Barrens, Board President
Mr. Harold J. Garcia, Board Vice President
Ms. Claudette Roybal, Board Secretary
Ms. Edna Herrera, Board Member
Mr. James Tanuz, Board Member
Ms. Debra Sena-Holton, Superintendent

MEMBERS ABSENT

None

OTHERS PRESENT

Anita Gonzales	Annette Lopez-Sena	Monique Sena	Pete Vallejo
Lawrence Vigil	Ambrose Castellano	Charmaine Griego	Anthony Cook
Benjamin Cook	Faith Griego	Nathaniel Romero	Alyssa Romero
Ashley Ratliff	Annette Kirk	Mary Ann Daves	D Moodley
Danny M	Melissa T. Valencia-Flores		

APPROVAL OF AGENDA

Based on Superintendent Sena-Holton's recommendation, Vice President Garcia motioned to approve the agenda as presented, seconded by Secretary Tanuz. Motion carried unanimously, 5-0.

PUBLIC COMMENTS

None

GOLDEN PANTHER RECOGNITION

Principals announced May award recipients, pointed out the special qualities of the individual deserving of the award and presented those in attendance with a recognition certificate. The Golden Panthers recognized were Nathaniel Romero-Senior, Anthony Cook-5th grader and Monique Sena-8th grader.

STATE REPRESENTATIVES INTRODUCTIONS

President Barrens expressed excitement with the attendance of Representative Castellano and Ms. Anita Gonzales, noted the occurrence is not a forum/or of corresponding nature and stated the purpose is to provide constituents an opportunity to know about the candidates for the upcoming election.

Mr. Ambrose Castellano, State Representative District 70 conveyed appreciation for the invitation provided, pointed out his time in the position and stated he's done extremely well protecting values, traditions and cultures. He noted several bills will be introduced during the Legislature he feels are not adequate for our rural communities and touched upon a few of the initiatives. He announced the amount of money appropriated for the repairs of the district track field this last legislative session, stated his intent to continue to collaborate with the Board & Superintendent to acquire funding in to Pecos and pointed out his first year serving Pecos as the Legislator. Representative Castellano specified several of the projects that were achieved the previous two years. He conveyed this platform is to represent the people of District 70, mentioned his motive to continue to fight for our values, our traditions, acknowledged the importance of education and conveyed his desire to continue to work for education as well. He stated he was not a politician and noted he was here to do the work for the people. Representative Castellano expressed appreciation for electing him as representative for two terms and stated his hope that he is elected for an additional term.

Ms. Anita Gonzales, New Mexico House of Representatives District 70 Candidate conveyed she was grateful for the present opportunity, for the invitation extended and stated it's a pleasure to have the chance to share a little bit about oneself. She introduced herself, announced she is a STEM Educator for a statewide nonprofit and touched upon her role, professional occupation and work experience. She spoke about her personal life, noting she is a mom to a thirteen year old, who is currently in middle school in Las Vegas. Ms. Gonzales noted her involvement in the community; a commissioner on two local acequias, the local Rotary Club, a volunteer at two colleges and her participation in different activities. She remarked on getting a glimpse of the needs of the community, incorporating into the role and thinking about ones priorities, issues and changes she would like to bring. She recognized the focus has been on education, identifying as her background and experience, pointed out there have been a great deal of strides within education and conveyed there are several upcoming changes. Ms. Gonzales mentioned the recent change to high school graduation requirements, acknowledged the impact the change and other forthcoming changes will have on small rural school districts. She made mention of the current debate regarding the four day school week, stated there are other challenges/issues and identified a few topics of discussion. She conveyed the question, "by what means do the challenges/issues get the needed attention?", and specified the continuous efforts of the pipeline from public education into higher education as one of her primary focuses. Ms. Gonzales presented her approach on addressing the needs & improvements in education, throughout the community/rural areas and providing support, throughout District 70. She conveyed she is a firm supporter of natural resources, on account of her family background as ranchers and briefed on her stance in protecting the natural resources. She pointed out building up the workforce as another advocacy, how it transforms into workable programs, workable solutions for the state and advancement/greater opportunities for working families. Ms. Gonzales stated her commitment, if elected to be a firm supporter of education, of the Pecos community and to serve by any manner of means.

PRESENTATION OF EXCELLENCE IN STUDENTS ACHIEVEMENT AWARD

Superintendent Sena-Holton pointed out the need to table the presentation for the next meeting, noting the two recipients were not able to attend the meeting.

Based on Superintendent Sena-Holton's recommendation, President Barrens moved to table the Presentation of Excellence in Student Achievement Award, seconded by Member Herrera. Motion carried unanimously, 5-0.

FY25 BUDGET PRESENTATION

Ms. Annette Kirk, K 12 Accounting Business Manager noted the budget is a preliminary budget, acknowledged changes are anticipated as the school year progresses and stated budget approval doesn't signify adjustments won't have to be made. She presented the regular budget highlights; mandated 3% pay increase, pointed out an increase to the FY25 budget, with the SEG and increased

unit value, reported the total amount, noted a decrease in funding, stated the amount of money and made aware it does not have any adjustments to Extended Learning. She noted major impacts to the district's specific funding formula & budget, as well as the major statutory changes and guidelines used to prepare the budget. She summarized the expected funding formula and major expenditure changes also used to prepare the budget, which included salary minimums. Ms. Kirk reported the projected operational budget that includes the projected cash carryover, announced the total budget, briefed on Special Revenue funding and presented a detailed General Fund category breakout of the FY2025 Budget, referencing the color-code chart provided. She presented the Revenue summary, specifying changes to the Operational Funds, Federal Flow-through Funds and other funds category. Superintendent Sena-Holton informed on how the program is funded and how the money is appropriated. Ms. Kirk outlined program costs, providing comparable information, actuals, program units and program dollars. She provided a review of expenditures by function code & object code, specified the percentages for each group and furnished a comparative to the prior year. She reported on personnel and non-personnel costs. Ms. Kirk briefed on the Operational Fund Balance and informed Salary Schedules are the remaining pages of the Budget Packet. She presented her recommended wording as part of the approval recommendation.

UNIT/DIRECTOR REPORTS

Support Services/Student Nutrition

Vice President Garcia asked when the last day to serve meals is. Ms. Daves announced June 5th, conveyed the menu will be of the Chef's Choice for the remainder of the school year, in an effort to use food items in stock.

Vice President Garcia asked if the districts participation in the model initiative for Food Services still remains. Ms. Daves stated she believed so, noted the department has done a good job and have progressed. Superintendent Sena-Holton commented on the need for reflection, to identify areas in need of improvement. Ms. Daves mentioned the need of additional cafeteria workers and acknowledged attendance as an issue. Superintendent Sena-Holton noted the lack of consistency in the cafeteria.

Ms. Daves briefed on the POMS inspection of the secondary cafeteria and conveyed positive feedback was received.

President Barrens inquired on the Gifted screening. Ms. Daves reported the screening did not occur, pointed out the lack of confirmation as the reasoning and noted the screening must occur by the end of the academic year.

President Barrens inquired about the 2024 Graduate interested in the cook position. Ms. Daves stated the graduate wants to become a chef and mentioned the submission of the application.

High School

Vice President Garcia expressed excitement on the number of welders in the graduating class and inquired on appropriating additional funds for the welding program. Superintendent Sena-Holton reported funding received and discussed the appropriation and program /program of study requirements.

Dr. Vallejo pointed out the NM Vistas Report, providing an overview of the score received on the reporting data for the 2022-2023 School Year and announced a school distinction award, designation of excellence school was received, associated with College & Career Readiness. He pointed out the overall graduation growth percentage and acknowledged a decrease in a number of other scores. He briefed on the boost to teachers, on account of student performance, on the higher level of course work. President Barrens remarked on reporting/sharing favorable information/successful outcomes and promoting successes as such. Dr. Vallejo expressed gratitude for the hosting of graduation and conveyed students appreciated the presence on stage.

Middle School

President Barrens acknowledged the tremendous 7th grade and enormous 8th grade Math gains. He commended the principal and staff for their efforts. He requested commentary on what was successful, what was learned and strategies moving forward. Ms. Moodley noted the implemented adjustments that attributed to the successful outcome; the time & prioritization of the test, test preparation sessions to review and the creation of a reference sheet prior to the start of the test. She stated it was evident the topics prioritized in bell ringers were comprehended. She recognized some of the questions were very lengthy and pointed out the next goal with math is having students tackle those higher-level questions. Ms. Moodley spoke on the idea of adjusting the upcoming school year class schedule, to accommodate additional time for Language Usage testing. She touched upon the celebration efforts and mentioned some of the recognition initiatives. President Barrens encouraged announcing celebratory/positive/confirmable data/information as such. Ms. Moodley made aware the 7th grade cohort is utilizing the homogeneous classroom strategy and stated she found the method to be very successful. She informed the 8th Grade Promotion will take place Thursday, May 30th at 6:00 pm.

Elementary

Vice President Garcia gave a shout to Ms. Gallegos regarding the efforts put forth by the PTO for teacher appreciation/recognition.

BUSINESS REPORT

FINANCIAL STATUS

Ms. Annette Kirk, K 12 Accounting Business Manager reported there are no Budget Adjustment Request(s) recommended for approval. She asked if there are any questions on the check listing and Purchase Order Report. She notified the information outlined in the Activity Report-Revenue & Expenditure is similar for the Operational Funding and will be generated in preparation of the Budget.

CONSENT AGENDA

Check Register for Month of April 2024
Cash Transfer(s), BAR's (if any) and Journal Entries
Minutes of Regular Board Meeting-February 20, 2024
Minutes of Work Session-March 5, 2024

Based on Superintendent Sena-Holton's recommendation, Vice President Garcia moved to approve the Check Register for the Month of April 2024, BAR's (None), Minutes of Regular Board Meeting-February 20, 2024 and Minutes of Work Session-March 5, 2024, seconded by Secretary Roybal. Motion carried unanimously, 5-0.

SUPERINTENDENT'S REPORT

Vice President Garcia requested discussion regarding the new engine for the Green Activity Bus. Superintendent Sena-Holton stated the original price quoted, reported upon deliver for repairs it was detected coolant had spilled into other parts of the engine, which resulted to an additional cost and stated the amount. She mentioned the funding source that will cover the cost associated with the installation of the new engine.

President Barrens inquired on the status of the continued replacement of key doors, keyless access & video system project. Superintendent Sena-Holton provided a status update; the access equipment is on hand, in the process of ordering the video system and the door vendor is not arriving on the date arranged. She mentioned a quote was received for the replacement of all telephones districtwide and briefed on the upgrade.

Vice President Garcia commented on the number of vacancies reported.

President Barrens inquired on receiving the money appropriated by a Legislator. Superintendent Sena-Holton made aware she is uncertain of the process.

Regular Board Meeting

May 28, 2024

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Secretary Roybal requested an updated phone list is posted on the district website.

Vice President Garcia inquired on the number of substitutes needed. Superintendent Sena-Holton stated the ideal number and acknowledged the amount in a perfect world.

Vice President Garcia requested review of agenda item topics for the upcoming Work Session. Superintendent Sena-Holton specified the topics for discussion.

POLICY

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ACTION ITEM(S)

APPROVAL/DISAPPROVAL OF GIFTED PLAN

Based on Superintendent Sena-Holton’s recommendation, Member Tanuz moved to approve the Gifted Plan, seconded by Vice President Garcia. Motion carried unanimously, 5-0.

APPROVAL/DISAPPROVAL OF TITLE I, II & III APPLICATIONS

Based on Superintendent Sena-Holton’s recommendation, President Barrens moved to approve Title I, II & III Applications, seconded by Vice President Garcia. Motion carried unanimously, 5-0.

APPROVAL/DISAPPROVAL OF FY25 BUDGET

Based on Superintendent Sena-Holton’s recommendation, Secretary Roybal moved to approve the FY25 Budget as presented, seconded by Member Herrera. Motion carried unanimously, 5-0.

APPROVAL/DISAPPROVAL OF FY25 SALARY SCHEDULES

Based on Superintendent Sena-Holton's recommendation, President Barrens moved to approve the FY25 Salary Schedules, seconded by Secretary Roybal. Motion carried unanimously, 5-0.

APPROVAL/DISAPPROVAL OF 2024-2025 SCHOOL CALENDAR

Based on Superintendent Sena-Holton's recommendation, Member Tanuz moved to approve the 2024-2025 School Calendar, seconded by President Barrens. Motion carried unanimously, 5-0.

APPROVAL/DISAPPROVAL OF DISTRICT INSURANCE CONTRIBUTIONS RATES

Based on Superintendent Sena-Holton's recommendation, Member Tanuz moved to approve the continuance of District Insurance Contributions Rates 20%-employee portion/80%-district portion and 30%-employee portion/70%-district portion, seconded by Secretary Roybal. Motion carried unanimously, 5-0.

APPROVAL/DISAPPROVAL OF BANKER USER RESOLUTION

Based on Superintendent Sena-Holton's recommendation, President Barrens moved to approve the Banker User Resolution, seconded by Member Tanuz. Motion carried unanimously, 5-0.

APPROVAL/DISAPPROVAL OF BOARD POLICIES AND ADMINISTRATIVE PROCEDURES GOVERNING SPECIAL EDUCATION AND REVISIONS

Based on Superintendent Sena-Holton's recommendation, Vice President Garcia moved to approve the Board Policies and Administrative Procedures Governing Special Education and Revisions, seconded by Member Herrera. Motion carried unanimously, 5-0.

OTHER

Member Tanuz inquired on the status of the Surveyor. Superintendent Sena-Holton reported she has not contacted him the past few months.

President Barrens inquired on updated information regarding the East Pecos Property. Superintendent Sena-Holton stated she has not heard from anyone and conveyed she will reach out to Savannah Richards once again.


ADVANCE PLANNING

- NMSBA 2024 Law Conference-May 30-June 1, 2024, Embassy Suites Hotel, Albuquerque, NM
- Work Session-June 6, 2024, 5:30 pm, Pecos Schools Board Room

- Regular Board Meeting-June 20, 2024, 6:00 pm, Pecos Schools Board Room
- NMSBA 2024 Leadership Retreat-July 11-13, 2024, The Lodge, Cloudcroft, NM

ADJOURNMENT

At 8:33 p.m., Vice President Garcia moved to adjourn the meeting, seconded by Secretary Roybal. Motion carried unanimously, 5-0. Minutes approved and signed on this 16th day of July 2024.



GRADY BARRENS, PRESIDENT

ATTEST:



CLAUDETTE ROYBAL, SECRETARY